



Salt Lake City Building Services  
[www.slcppermits.com](http://www.slcppermits.com)  
801-535-6000  
buildinginspections@slcgov.com  
349 South 200 East 4th Floor  
Salt Lake City, Utah 84111

PO Box 145490  
Salt Lake City, Utah 84114-5490

Office only

Updated 07/2023

BLD #	Received by
Date	Valuation

## Temporary Certificate of Occupancy Agreement

Date	Building permits #	Fee collection #
Project address		
Project description		

Request is hereby being made to Building Services and Licensing Inspection Department for a 30-day, Temporary Certificate of Occupancy. It is understood that this building project is not completely finished and that

Occupant name

accepts full responsibility for risk and activities related to beneficial occupancy of this facility.

A Temporary Certificate of Occupancy is for a specified period of time (30 days). The initial request is free. If a 30-day extension is later requested, a \$300.00 fee will be required. If a second extension is requested, an additional \$300.00 fee is required. If a third 30-day extension is requested, a \$300.00 fee will be required for that request and it will be the final extension allowed.

It is agreed that all required corrections or outstanding items will be completed or resolved within the time frame specified by the Temporary Certificate of Occupancy. It is further agreed that if all required items are not completed within that time, Salt Lake City Corporation is hereby given permission to revoke the Temporary Certificate of Occupancy at this address, and if necessary, to terminate utility services to the above address for a period of not less than 30 days from the expiration date.

Signed (Owner)

Phone

Print Owner Name & Email

Phone

Signed (Building Inspector)

Effective date

Not to exceed days