



Salt Lake City Department of Public Utilities  
 Storm Water Division  
 1530 S. West Temple  
 Salt Lake City, Utah 84115

**Stormwater Discharge Permit for Construction Activities**  
**Notice of Termination**  
**CITY-OWNED PROJECTS**

Date Received: \_\_\_\_\_

**ALL NECESSARY INFORMATION MUST BE PROVIDED ON THIS FORM**

This Notice of Termination (*NOT*) for Storm Water Discharges Associated with Construction Activities Under the *Salt Lake City Municipal Separate Storm Sewer System (MS4) UPDES Permit UTS000002* with a land disturbance of greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale including projects less than one acre that are located in a sensitive or high-profile area, within the boundaries of Salt Lake City.

Submission of this Notice of Termination (*NOT*) constitutes notice that the party(s) identified in Section II of this form are no longer authorized to discharge storm water associated with construction activities under the *Salt Lake City Construction Activities Permit*.

**I. PERMIT INFORMATION**

PUT NO. \_\_\_\_\_

UPDES NO (if applicable). \_\_\_\_\_

No longer the Operator/Contractor at the project:   
 (Identify the new Operator below)

Project is complete:

**II. OWNER/OPERATOR INFORMATION:**

Name (Owner): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person (Project Manager): \_\_\_\_\_ Phone: \_\_\_\_\_

Name (Operator): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

**III. PROJECT/SITE LOCATION INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ County: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_





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**V. CERTIFICATION** (Operational Control Release, Project Completion, Post-Construction Install)

*I certify under penalty of law that either: (a) all storm water discharges associated with construction activity from the portion of the identified site/project where I was an operator have ceased or have been eliminated or (b) I am no longer an operator at the construction site and a new operator has assumed operational control for those portions of the construction site where I previously had operational control. I understand that by submitting this notice of termination, I am no longer authorized to discharge storm water associated with construction activity under this general permit, and that discharging pollutants in storm water associated with construction activity to waters of the State is unlawful without this permit under the State of Utah Water Quality Act. I also understand that the submittal of this notice of termination does not release an operator from liability for any violations of this permit or the Water Quality Act.*

*I further certify under penalty of law that to my best knowledge all permanent post-construction storm water facilities designed for this parcel were installed to meet design specifications, or if field-altered to meet site restrictions, still adhere to design considerations.*

**Operator:** (print name and signature of the Operator from first page)

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**VI. VERIFICATION OF BALANCES PAID**

All balances (fees, fines, penalties, etc.) must be paid to the City before submitting any Notices of Termination for a permitted project and to qualify the parcel for credit for mitigation on storm water service charges, if applicable. Failure to complete this verification and to pay all unpaid balances may result in additional inspections and subsequent costs-incurred which will be recovered from the operator.



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**Instructions for Completing *Notice of Termination (NOT)* Form**

**Who Should File A *Notice of Termination (NOT)* Form?**

Permittees who are presently covered under the City’s Storm Water Discharge Permit for Construction Activity should submit a *Notice of Termination (NOT)* form when their facilities no longer have any storm water discharges associated with construction activity as defined in the storm water regulations at UAC R317-8-3.9, or when they are no longer the operator of the project facilities.

For construction activities, elimination of all storm water discharges associated with construction activity occurs when disturbed soils at the construction site have been finally stabilized (unless claiming an exception for drought conditions), pollutant-generating activities have ceased, and temporary erosion and sediment control measures have been removed or will be removed at an appropriate time.

Unless claiming an exception for drought conditions, final stabilization means that all soil disturbing activities at the site have been completed, and that a uniform perennial vegetative cover with a density of 70% of the cover for unpaved areas and areas not covered by permanent structures has been established, or equivalent permanent stabilization measures (such as the use of riprap, gabions, and geotextiles) have been employed. If claiming a drought-exception, the operator must show that the stabilization efforts will provide full coverage within 3-years of termination.

**Where to File *NOT* Form**

If submitting electronically, send this form to [stormwaterquality@slcgov.com](mailto:stormwaterquality@slcgov.com)

If submitting hardcopy, send this form to:

**Salt Lake City Public Utilities  
1530 S. West Temple  
Salt Lake City, Utah 84115  
Attn. Storm Water Quality**

**Completing the Form**

Type or print in black ink on the form, except in the signature block. If you have any questions about this form, call Salt Lake City Public Department of Utilities Storm Water Quality Division, 801-483-6821.

**SECTION I – PERMIT INFORMATION**

Enter the existing Storm Water Permit (PUT) number assigned by the City to the project or site identified in Section III. If you do not know the permit number, contact Salt Lake City Public Utilities Storm Water Division, 801-483-6821. Indicate your reason for submitting this *Notice of Termination (NOT)* by checking the appropriate box. If there has been a change of operator and you are no longer the operator of the project or site identified in Section III, check the corresponding box. If all storm water discharges at the project or site identified in Section III have been terminated, check the corresponding box.



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**SECTION II – PROJECT OPERATOR INFORMATION**

There may be more than one operator for a construction project. This form must be filled out and submitted by each of the operators listed on the *Notice of Intent (NOI)* submitted for receiving coverage under this permit. In this section, give the legal name of the person, firm, public organization, or any other entity that is filed as an operator at the project or site that desires to terminate coverage.

The operator of the project is the legal entity which controls the project's construction operations of a portion of the site. Do not use a colloquial name. Enter the complete address and telephone number of the operator.

**SECTION III – PROJECT /SITE LOCATION INFORMATION**

Enter the facilities or site's official or legal name and complete address, including city, state and ZIP code and the latitude and longitude of the project to the nearest 15 seconds of the approximate center of the site. It is preferred that the location address be the same as that which the site used in the submission of the *NOI*.

**SECTION IV – DESCRIPTION AND LOCATION OF PERMANENT POST CONSTRUCTION DEVICES.**

List the location and type (with brief description) of all post construction storm water control best management practices (BMPs), if applicable. Per the 2021 MS4 Permit (Section 4.2.5.4.1.), the description should include:

- Short description of each storm water control measure/BMP (to include the type, number, design or performance specifications, targeted pollutants, and pollutant removal efficiency);
- Short description of maintenance requirements (to include the frequency of required maintenance and inspections)

**SECTION V – CERTIFICATION**

State statutes provide for severe penalties for submitting false information on this application form. State regulations require this application to be signed as follows:

*For a corporation:* by a responsible corporate officer, which means: (i) president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions, or (ii) the manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million, if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

*For a partnership or sole proprietorship:* by a general partner or the proprietor, respectively; or

*For a municipality, State, Federal, or other public facility:* by either a principal executive officer or ranking elected official.