

# Application for Use

Acceptance of this application by the Sorenson Unity Center does not constitute approval or space availability. Space is not considered reserved until an approved Agreement is completed and signed.

**Name of Event:** \_\_\_\_\_ **Expected attendance:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

**Organization Type:**

- For-Profit Business   
  Individual   
  SLC Department/Division   
  Glendale/Poplar Grove Resident  
 Non-Profit - 501(c)3 ID#: \_\_\_\_\_   
  Other: \_\_\_\_\_

Mission: \_\_\_\_\_

Contact name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Alternate contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Describe event/meeting/programming: \_\_\_\_\_

Frequency:     One-Time     Ongoing

**Type of event:**     Private event or closed meeting     Public event or open meeting

**Date and time requested:**

Date (s): \_\_\_\_\_

Setup starts: \_\_\_\_\_

Event starts: \_\_\_\_\_

Event ends: \_\_\_\_\_

Cleanup ends: \_\_\_\_\_

Alternate or additional date (s) if applicable: \_\_\_\_\_

**Event details:**

Admission will be charged OR items/services be available for sale

Class/Workshop/Training/Presentation

Performance

Food or drinks served

Other: \_\_\_\_\_

**Space requested:**

Meeting Room     Gallery

Black Box Theater     Other: \_\_\_\_\_

**Equipment requested:**

Chairs: # \_\_\_\_\_     A/V

Tables: # \_\_\_\_\_     Other: \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Date of application:** \_\_\_\_\_ **Applicant signature:** \_\_\_\_\_

**OFFICE USE ONLY**

Approved? YES NO Date: \_\_\_\_\_ Notes: \_\_\_\_\_ SLC DEPT \* PARTNER \* COMMUNITY EVENT \* RENTAL

Calendared by: \_\_\_\_\_ Date: \_\_\_\_\_ Unity staff contact: \_\_\_\_\_ Actual attendance: