



REGISTRATION OF PERSONAL CAMPAIGN COMMITTEE

(§2.46.020)

I, _____, being duly sworn, do hereby state; I am a prospective candidate for the 20__ Municipal Election in Salt Lake City for the Office of _____.

For the purposes of, and pursuant to Section §2.46.020 of the Salt Lake City Code, I herewith appoint the following person(s) as my Personal Campaign Committee:

NAME (§2.46.030)	POSITION	EMAIL ADDRESS (§2.46.030)	PHONE NO.
	Secretary (§2.46.020) <small>Can be the prospective candidate if there is no other party acting as the committee</small>		

The E-mail address I designate for receiving official election filing notices is:

Prospective Candidate Signature

STATE OF UTAH)
):SS
 COUNTY OF SALT LAKE)

Subscribed and sworn/affirmed to before me this _____ day of _____, 20____

by _____.

Notary Public

Commission Expiration

(Stamp)



REGISTRATION OF PERSONAL CAMPAIGN COMMITTEE EXPLAINED

(§2.46.020 & §2.46.040)

HOW TO REMOVE CAMPAIGN COMMITTEE MEMBERS (§2.46.040)

Any prospective candidate seeking to revoke the selection of a member of their Personal Campaign Committee may do so by submitting the revocation in writing via email to the City Recorder's Office as well as personally serving the revocation on the person whose appointment is revoked.

CAMPAIGN COMMITTEE VACANCY (§2.46.040)

If there is a vacancy on the Personal Campaign Committee, the prospective candidate will assume the role until the vacancy is filled.

HOW TO ADD CAMPAIGN COMMITTEE MEMBERS (§2.46.040)

Any prospective candidate seeking to add members to their Personal Campaign Committee may do so by submitting the names and addresses of the individuals in writing to the City Recorder's Office.

PROSPECTIVE CANDIDATE INFORMATION

Internal Use Only



Prospective Candidate for Office of: _____

Name: _____

Home Address: _____

City: _____, State _____, Zip _____

Cell Phone: _____

E-Mail Address: _____

CAMPAIGN COMMITTEE INFORMATION

For Office Use Only

Name of Campaign Chairperson: _____

Address of Campaign Headquarters: _____

Campaign Headquarters Email:

Campaign Headquarters Phone:

Who will be handling Finance Statements: _____

Cell phone: _____

Email Address: _____



DECLARATION TO LIMIT CAMPAIGN CONTRIBUTIONS & EXPENDITURES

(§2.46.080)

I, _____, am a prospective candidate for the office of _____ for the 20____ Municipal Election of Salt Lake City, Utah (the "Election"). I have read and understand Section §2.46.080 of the Salt Lake City Code. Prospective candidate hereby promises to voluntarily limit campaign expenditures and contributions to his/her own personal campaign committee in accordance with Section §2.46.080 of the Salt Lake City Code, Salt Lake City Corporation is required to make public a report stating that I have made such a declaration.

DATED this _____ day of _____, 20____.

Prospective Candidate's Signature

Print name

STATE OF UTAH)
 :SS
COUNTY OF SALT LAKE)

On this _____ day of _____, in the year 20____, before me, _____ a notary public, personally appeared _____, proved on the basis of satisfactory evidence to be the person(s) whose name is subscribed to this instrument, and acknowledged (he/she/they) executed the same. Witness my hand and official seal.

Notary Public

Commission Expiration

All information supplied is determined to be public information and will be made available for public review at the Office of the City Recorder and on Salt Lake City Corporation's website.

(Stamp)



DECLARATION TO LIMIT CAMPAIGN CONTRIBUTIONS & EXPENDITURES EXPLAINED

(§2.46.080)

Please initial the following items under which type prospective candidate you are (City Council or Mayoral), stating that you understand the limitations and that you have received a copy of §2.46.080 (which is included in this packet)

CITY COUNCIL PROSPECTIVE CANDIDATES

___ May not give more than \$3,000 in the aggregate to their own campaign during the current election cycle (§2.46.080A)

___ Will limit their personal committee expenditures to no more than an aggregate of \$15,000 during the current election cycle (§2.46.080A)

MAYORAL PROSPECTIVE CANDIDATES

___ May not give more than \$75,000 in the aggregate to their own campaign during the current election cycle (§2.46.080A)

___ Will limit their personal committee expenditures to no more than an aggregate of \$375,000 during the current election cycle (§2.46.080A)

2.46.080: VOLUNTARY LIMITATION ON CONTRIBUTIONS AND EXPENDITURES:

A. Declaration To Limit: A candidate may sign a written declaration pursuant to which the candidate agrees: 1) not to make contributions during the current election cycle to his or her own personal campaign committee in an amount exceeding, in the aggregate, three thousand dollars (\$3,000.00), in the case of candidates for the city council, and seventy five thousand dollars (\$75,000.00), in the case of candidates for mayor; and 2) to limit total campaign expenditures during the current election cycle by his or her personal campaign committee to an amount not exceeding, in the aggregate, fifteen thousand dollars (\$15,000.00), in the case of candidates for the city council, and three hundred seventy five thousand dollars (\$375,000.00), in the case of candidates for mayor. Except as provided in subsection B of this section, the city recorder shall require that each candidate either make such a declaration or sign a written statement declining to make such declaration, on the earliest of the following: 1) the day the candidate establishes a personal campaign committee pursuant to section 2.46.030 of this chapter; or 2) the day the candidate files a declaration of candidacy with the city. Except as provided in the next sentence, declarations by candidates shall be deemed terminated on the February 15 next following the general election. If, before the effective date of this amendment, a candidate entered into a contract with the city to limit campaign contributions and expenditures, such contract shall be deemed terminated on the effective date hereof.

B. Existing Committees: With respect to any personal campaign committee which exists prior to the effective date hereof, on February 15, 2001, the city recorder shall require the candidate for whom such committee exists to either make the declaration described in subsection A of this section or sign a written statement declining to make such a declaration.

C. Declaration Following Election: On the February 15 following any general election conducted by the city, any candidate for elective office at such general election or at the primary election preceding such general election, whose personal campaign committee has not been terminated before such date, shall notify the city recorder in writing whether or not such committee shall remain in existence after that date. Any candidate whose personal campaign committee shall remain in existence after that date shall, on such February 15, either make the written declaration described in subsection A of this section, or sign a written statement declining to make such a declaration.

D. Form Of Declaration: The city, with the approval of the city attorney, shall prepare a form of declaration, containing in substance the requirements set forth in subsection A of this section, for use by candidates and the city in complying with this section.

E. Reversal Of Decision:

1. If a candidate for an office has made the declaration described in subsection A of this section, and thereafter another candidate for the same office declines to make such a declaration, the candidate may, within fifteen (15) days after the city recorder provides public notice of such other candidate's decision not to make a declaration, void his or her declaration.

2. If a candidate has made the declaration described in subsection A of this section, and thereafter such candidate determines that a person is making independent expenditures in opposition to the candidate's candidacy, the candidate may, at any time after making such determination, by a written document provided to the city recorder, void his or her declaration.

3. If a candidate for an office has declined to make the declaration described in subsection A of this section, and thereafter another candidate for the same office makes such a declaration, within fifteen (15) days after the city recorder provides public notice of such other candidate's declaration the candidate may, unless he or she has already exceeded the contribution or expenditure limit, make such a declaration.

F. Publicity By City: Within forty eight (48) hours after any candidate either makes a declaration or signs a written statement declining to make such a declaration pursuant to subsection A of this section, the city recorder shall make available to the public a report stating whether or not such candidate made such a declaration. The city recorder shall also promptly make available to the public: 1) any reversal of a declaration to exceed or not to exceed the contribution or expenditure limits set forth in subsection A of this section, other than a reversal pursuant to subsection E1 of this section; and 2) any violation of a declaration entered into pursuant to subsection A of this section. (Ord. 1-01 § 2, 2001: Ord. 77-98 § 1, 1998)



**STATEMENT DECLINING TO MAKE A
DECLARATION TO LIMIT CAMPAIGN
CONTRIBUTIONS AND EXPENDITURES**
(§2.46.080A)

I, _____, am a prospective candidate for the office of _____ for the 20____ Municipal Election of Salt Lake City, Utah (the "Election"). I have read and understand Section §2.46.080 of the Salt Lake City Code. I hereby decline to make a declaration, pursuant to such section, to voluntarily limit campaign expenditures and my contributions to my own personal campaign committee in connection with the Election. I acknowledge that pursuant to Section §2.46.080 of the Salt Lake City Code, Salt Lake City Corporation is required to make public a report stating that I have declined to make such a declaration.

DATED this _____ day of _____, 20____.

Prospective Candidate Signature

STATE OF UTAH)
 :SS
COUNTY OF SALT LAKE)

On this _____ day of _____, in the year 20____, before me, _____ a notary public, personally appeared _____, proved on the basis of satisfactory evidence to be the person(s) whose name is subscribed to this instrument, and acknowledged (he/she/they) executed the same. Witness my hand and official seal.

Notary Public

Commission Expiration

All information supplied is determined to be public information and will be made available for public review at the Office of the City Recorder and on Salt Lake City Corporation's website.

(Stamp)



SIGNATURE AUTHORIZATION FOR ELECTRONIC FINANCIAL DISCLOSURE

For Office Use Only

I, _____, prospective candidate for office of _____,
affirm that reports of contributions and expenditures filed electronically with the Office of the Salt Lake City
Recorder, Elections Division, using the Salt Lake City Campaign Finance Disclosure System, will be complete,
true and correct in accordance with Salt Lake City Code §2.46.090.

I authorize the Office of the Salt Lake City Recorder to accept my reports filed electronically.

Prospective Candidate's Signature

Date



CHECKLIST FOR REGISTRATION OF A PERSONAL CAMPAIGN COMMITTEE

For Office Use Only

*Please initial the following items to confirm you have
received/read the following documents.*

Prospective Candidate's name: _____

____ The municipal campaign finance reporting requirements before receiving
campaign contributions and making expenditures.

____ Registration of a Personal Campaign Committee.

____ Registration of a Personal Campaign Committee Explained.

____ Signature authorization for electronic financial disclosure.

____ Candidate/Campaign Committee information.

____ Statement declining to make a declaration to limit campaign contributions
and expenditures.

____ Declaration to limit campaign contributions and expenditures explained.

____ Code section on voluntary limitation on contributions and expenditures.

____ Declaration to limit campaign contributions and expenditures.

____ Candidate guidebook.

Recorder's Office Staff Signature

Printed Name

Date