



HazMat Planning, Mitigation & Community Right-to-Know
(SARA/EPCRA/CERCLA/CAA/TierII/CFATS/NBC/WMD)

December 31 2019

RE: Annual Tier II Submission

Dear Hazardous Materials Permit Facility Representative:

The Salt Lake County LEPC is taking measures to update the hazardous materials plan required by Section 312 of the Emergency Planning and Community Right-To Know Act (EPCRA) also known as SARA Title III and other state laws. If your facility is required under Section 311 of the law to provide Material Safety Data Sheets (MSDS) then you also need to submit a Tier II inventory. In addition to the TIER II report we ask that you provide all of the following information in order to make sure we have the most up to date plan available.

The Salt Lake County LEPC needs the most recent following items:

- 1) **Tier II Report** (2019 report due March 1, 2020)

For 2019, reporting year the LEPC will require all Tier II reports to be filed electronically; this is in accordance to the State of Utah reporting requirements. The software can be found at the following link:

<https://www.epa.gov/epcra/tier2-submit-software>

Download the software then enter your data following their instructions and send the electronic copy to saltlakecountylepc@unifiedfire.org All submissions must be sent in the electronic form. There will be no fees assessed for Tier II reporting however, **any submissions mailed and not electronically filed will be returned to the sender.** Having the electronic submittal requirement allows for a more timely, more complete, and a more accurate data collection. **

- Instructions on how to list information for the Tier II report can be found at:
 - https://www.epa.gov/sites/production/files/2020-01/2019_tier2_submit_tutorial.ppsx
- The state also has a website that gives more information on how to submit Tier 2 reports at:
 - <https://deq.utah.gov/environmental-response-and-remediation/cercla-comprehensive-environmental-response-compensation-and-liability-act/tier-2-chemical-inventory-program>

- 2) **Designated Facility Emergency Coordinator:**

- Name, title, and telephone number (day and 24-hour) of the person who should be contacted in the event of an emergency

- 3) **Material Safety Data Sheets** for any chemical that is subject to EPCRA Section 311.

- A list of substances can be found at:
 - <https://documents.deq.utah.gov/environmental-response-and-remediation/cercla/DERR-2017-008822.pdf>
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- 4) **Risk Management Plan (RMP)**

- The most recent plan that you have submitted to the EPA. These plans are required to be resubmitted to the EPA every 5 years and should include the following Information:
 - i. Hazard Assessment that details the potential effects of an accidental release, accident history of at least 5 years, an evaluation of worst-case scenarios and alternative accidental releases
 - ii. A prevention program that includes safety precautions and maintenance, monitoring and employee training measures
 - iii. Emergency Response Program that spells out emergency health care, employee training measures and procedures for informing the public and response agencies



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5) **Site Plans:**

- Site maps that include where particular chemicals are stored. This will make it easier for first responders to know the risks and the potential for the mixture of chemicals stored nearby.

Facility information will be loaded into the CAMEO Suite a program made by the EPA in order to better analyze the risks the community faces making it important that the information is as accurate as possible. It will help us understand areas that may need to be evacuated and the different transportation routes used to transport hazardous materials. It also helps the LEPC fulfill its role as a facilitator of information to the public under the EPCRA if the public requests such information. This information will help responders understand the threats they may face in case of an accidental release or spill and help understand the special areas of the community that may need to be protected in such a release.

We appreciate your cooperation and your continued efforts to ensure our communities are protected against and prepared for any hazardous material release. Additionally, we encourage all those who are interested to participate in our LEPC meetings. LEPC meetings held the last Monday of the month. Up to date information on the meetings please send an email to saltlakecountylepc@unifiedfire.org.

The Salt Lake County LEPC does not issue hazardous materials permits. Contact your local fire department to obtain said permits. Hazardous material permits (where required) have associated fees which vary from jurisdiction to jurisdiction. The permit contact information for all 9 fire departments within Salt Lake County is included on the attached contact page.

If you have any further questions, or need clarification on this or any other related matter, please contact Valerie Greensides at (801) 743-7111, or email the LEPC at saltlakecountylepc@unifiedfire.org.

Additional Information

Under the authority of the Utah State SERC, the Salt Lake County LEPC covers all of Salt Lake County except for the incorporated portions of West Jordan City, and West Valley City. Each of these cities has its own LEPC, and can be contacted at the following email addresses:

Utah State SERC (Neil Taylor)

nbtaylor@utah.gov

West Jordan LEPC

jared.smith@westjordan.utah.gov

West Valley City LEPC

fireprevention@wvc.ut.gov

SALT LAKE COUNTY L.E.P.C.

P: 801-743-7200

3380 S 900 W SLC, UT 84119

saltlakecountylepc@slcoem.org



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Salt Lake Valley Related Tier II Contacts and Agencies

Utah State Emergency Response Commission (SERC) At Utah DEQ

www.deq.utah.gov/ProgramServices/programs/cercla/emergencyplanning/tier2/index	eqderrtier2@utah.gov
Neil Taylor at DEQ/DERR/SERC	nbtaylor@utah.gov

Salt Lake County Local Emergency Planning Committee (SLCo-LEPC)

www.slcoem.org		saltlakecountylepc@unifiedfire.org
Valerie Greensides	(801) 743-7111	vgreensides@slcoem.org

Bluffdale City Fire Department (801) 254-2200

Fire Chief John Roberts	(801) 858-0502	jroberts@bluffdale.com
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Murray City Fire Department (801) 264-2791

Joey Mittelman, Fire Marshal	(801) 264-2775	jmittelman@murray.utah.gov
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Salt Lake City Fire Department

Hazmat permits thru Nicole Carrell Fire Prevention at (801) 799-4114 or Fax to (801) 799-4156.

www.T2.slcfire.com online submittal	801-799-4103	
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Sandy City Fire Department (801) 568-2945

Robert DeKorver, Fire Marshal		rdekorver@sandy.utah.gov
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South Jordan City Fire Department (801) 254-3742 Fax to: (801) 254-3393

Ryan Lessner, South Jordan Fire		rlessner@sjc.utah.gov
Aaron Sainsbury, Emergency Manager, LEPC Representative		asainsbury@sjc.utah.gov

South Salt Lake City Fire Department (801) 483-6012

B/C Blaine Daimaru	801-464-6726	bdaimaru@southsaltlakecity.com

West Jordan City Fire Department and LEPC (801) 260-7300

Paul Brockbank, Deputy Fire Marshal		paulb@wjordan.com
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West Valley City Fire Department and LEPC (801) 963-3336

Jeff Fox		fireprevention@wvc-ut.gov
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Unified Fire Authority (801) 743-7200

Hazmat permits thru Rhonda Danielson (801)743-7246 rdanielson@unifiedfire.org

Sincerely,
Captain Keith Bevan- SLCo LEPC Chair