

MINUTES  
FROM THE  
COMMUNITY DEVELOPMENT & CAPITAL IMPROVEMENT PROJECTS  
BOARD MEETING (CDCIP)  
Monday, October 22, 2018  
451 South State Street, **Room 126**  
City & County Building  
Salt Lake City, Utah  
*5:30 p.m.*

**1. Board Members**

Logan Darling  
Loree Hagen  
Hannah Lockhart  
Tony Mastracci  
Andrew Saalfield  
Pamela Silberman  
Brooke Young

**Board Members Not Present**

Courtney Swedenburg

**Also Present**

Lani Eggersten-Goff  
Jen Schumann  
Dillon Hase  
Shyann Hugoe

**2. Staff Updates**

There were no updates by staff.

**3. Approval of the minutes of the March 5, 2018 meeting and October 15, 2018.**

Ms. Silberman asked for a motion to approve the minutes. Ms. Young moved to approve the minutes of March 5, 2018 as presented. Ms. Lockhart seconded the motion. Motion carried unanimously.

Ms. Silberman asked for a motion to approve the minutes. Ms. Young moved to approve the minutes of October 15, 2018 as presented. Mr. Mastracci seconded the motion. Motion carried unanimously.

**4. Business**

A. Welcome

Ms. Schumann welcomed the CDCIP Members and opened the meeting on October 22, 2018 at 5:30PM.

### B. Elect Chair & Vice-Chair

Ms. Schumann explained that the CDCIP Board must elect both a Chairperson and Vice-Chairperson to Chair its meetings. She asked if there were any nominations for this position.

Ms. Hagen nominated Ms. Silberman for the CDCIP Chairperson. Ms. Lockhart seconded the motion. The motion carried unanimously.

Ms. Silberman nominated Ms. Hagen for the CDCIP Vice-Chairperson. Ms. Young seconded the motion. The motion carried unanimously.

### C. Application Review and Discussion

- 1) Advantage Services – Provisional Supportive Employment Program: Ms. Schumann explained the application to the Board. She stated there was question submitted about the effect of program the closer of the Road Home Shelter. Ms. Schumann followed up that the agency explained that they will still provide services for the Rio Grand area and have contracts for other areas for the city that they will continue to provide services for. Ms. Schumann asked the Board if there were any further questions. There were no further questions.
- 2) Alliance House – Clubhouse Model Program of Psychosocial Rehabilitation: Ms. Schumann addressed the application to the Board. She stated there was question submitted, but that there has been no response from the agency and will follow up with Board when a response has been received. Ms. Schumann asked the Board if there were any further questions. Ms. Silberman asked what kind of services this agency is providing because the application is for supportive work but the agency selected that it was for housing. Ms. Young expressed that she would like clarification on that as well. Ms. Schumann stated that she will follow up with the agency and report back to the Board. Ms. Hagen stated that the application lists that it has nine housing units seems like a rather small number to have great effect.
- 3) Catholic Community Services of Utah – St. Vincent de Paul Dining Hall: Ms. Schumann described the application to the Board. She stated there was question submitted about if the clients were receiving compensation while training. Ms. Schumann followed up that they do not receive compensation. Mr. Mastracci asked how the agency is tracking their clients to understand impact. Ms. Schumann stated that there was no additional information on tracking impact provided. Ms. Silberman noted that the number of clients served is the same number as last year with twice the funding request and asked how is this agency helping people transition out of homelessness with a job and no house. Ms. Schumann stated that Catholic Community Services provides case managers to individuals, and that this is a hard population to serve so it does usually cost a significant amount more. Ms. Lockhart asked if this agency receives interest from homeless individuals for a program like this. Ms. Schumann replied that they do receive significant interest.
- 4) Columbus Foundation – Community Employment: Ms. Schumann informed the

application to the Board. She stated there was question submitted about what kinds of jobs the clients are being trained for and what kind of employment opportunities they receive through the employment program. Ms. Schumann informed the Board that the agency submitted a list with their clients employers list and it includes Sam's Club, Mod Pizza, Five Guys, Mister Car Wash, Einstein's, Amazon, Harmons, California Pizza Kitchen, North West Rec Center, McDonalds, Utah School for the Deaf and Blind, Village Inn, Bed Bath and Beyond, and, Sephora. Mr. Mastracci asked if 1 job coach and serve 50 clients. Mr. Saalfield asked how \$40K could fund two employees with benefits. Ms. Schumann explained that the agency could be receiving funding from other sources. Ms. Schumann asked the Board if there were any further questions. There were no further questions.

- 5) English Skills Learning Center – Job Readiness ESL for Immigrant and Refugee Adults: Ms. Schumann summarized the application to the Board. She stated there was question submitted about how the progress will be measured with the clients served. Ms. Schumann followed up that they use two different standardized tests for English proficiency and that CASAS is a national standardized test for literacy efficiency. Ms. Hagen mentioned that they website shows they have a broad range of community partners and would like to know if CDBG funding is critical or if they could find funding else where. Ms. Young added that these partners possibly provide space rather than funding. Ms. Schumann asked the Board if there were any further questions. There were no further questions.
- 6) First Step House – Employment Preparation and Placement: Ms. Schumann explained the application to the Board. Ms. Silberman discussed that this application lists that their specialist will spend 60% of their time in the community developing relationships and that seems disproportionate. Ms. Schumann stated that is something she will follow up with the agency about and report back to the Board. Mr. Darling asked if nonprofits like this work with incarcerated individuals. Ms. Schumann stated that they do.
- 7) First Step House – Peer Support Services: Ms. Schumann addressed the application to the Board. Ms. Silberman asked why this request is double the amount it was last year. Ms. Schumann stated that the agency submitted a lengthy response and the Board is welcome to look it up in the drop box. Mr. Hase included that there was an increase in clients and that Operation Rio Grand was the cause for that.
- 8) Guadalupe Center Educational Programs Inc. – Early Learning Center Programs 2019-2020: Ms. Schumann described the application to the Board. Ms. Lockhart asked if this program will always be dependent on this funding. Ms. Schumann concluded that she believes this application will return every year.
- 9) International Rescue Committee – Getting up to Speed: Expanding Digital Services for Refugees and Asylees in Salt Lake City: Ms. Schumann informed the application to the Board. Ms. Silberman stated she is affiliated with this agency. Ms. Hagen asked if this program provides smart phones to clients. Ms. Silberman confirmed that they do provide one smart phone per household, but the trainings are for the household members that do

not get to utilize the smart phone.

- 10) Neighborhood House Association – Preschool Program: Ms. Schumann summarized the application to the Board. She stated there was question submitted about historical outcomes. Ms. Silberman asked about the programs ability to achieve outcomes and would like to know more about the historical data.

D. Other Business

Ms. Schumann informed the Board that during the next meeting they would be reviewing the rest of Public Services applications.

**5. Adjournment**

There being no further business. The meeting was adjourned at 5:36PM.



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CDCIP Board Chair

This document along with the digital recording constitute the official minutes of the CDCIP Board meeting held October 22, 2018.