

MINUTES
FROM THE
COMMUNITY DEVELOPMENT & CAPITAL IMPROVEMENT PROJECTS
BOARD MEETING (CDCIP)
Monday, October 29, 2018
451 South State Street, **Room 126**
City & County Building
Salt Lake City, Utah
5:30 p.m.

1. **Board Members**

Loree Hagen
Hannah Lockhart
Tony Mastracci
Andrew Saalfield
Pamela Silberman
Brooke Young

Board Members Not Present

Logan Darling

Also Present

Lani Eggersten-Goff
Jen Schumann
Dillon Hase
Shyann Hugoe

2. **Staff Updates**

Mr. Hase wanted to inform the Board about responses to their questions on October 22, 2018.

Mr. Hase presented the following questions and responses to the Board:

Catholic Community Services: St. Vincent De Paul Dining Hall

Will participants in the program receive any compensation while they are in training? Is the training daily? Weekly? 14 weeks seems like a long commitment.

Participants will not receive compensation while they're in the program. All trainees will train 40-hours per week (8 hours per day, 5 days a week). Each trainee will receive 37.5 hours of class/training time per week and 2.5 hours of case management per week. We know each trainee's situation will be different and his or her hours may vary depending on his or her needs.

Additional Questions: What is a typical employment outcome? Is it three months, six months, etc?

CCS plans on completion of the program as one outcome and attaining employment as another outcome. The case manager will continue to work with clients past their graduation rate and will see if clients are still employed 3 months after. If funding is available CCS will also look at employment rates at 6 months and 1 year.

Is a 14-week program at 40 hours a week sustainable for this incredibly vulnerable population?

CCS is planning to run a 6-8 week program rather than 14 weeks.

Are clients receiving GA? How do they earn a living while working 40 hours with no compensation?

Clients will be working with a case manager to help them make appointments and get connected to services so that their needs are met while enrolled in the program.

Are they anticipating more than 11 program participants entering the program and 11 completing? Have they built in an attrition rate?

CCS anticipates 11 as the number of graduates from the program for the year. There will be multiple cohorts throughout the year. This is accounting for attrition.

First Step House

Application states that employment specialist will spend 60% of their time the community developing relationships with businesses and partners. This seems very high if the focus of their job is on building skills for clients.

Answer was uploaded to drop box.

International Rescue Committee

What is the process for collecting outcomes for this program?

Answer was uploaded to drop box.

Neighborhood House

How do the projected outcomes in the application compare to historical outcomes from the past 3 years?

Answer was uploaded to drop box.

3. Approval of the minutes of the October 22, 2018 meeting.

Ms. Silberman asked for a motion to approve the minutes. Ms. Lockhart moved to approve the minutes of October 22, 2018 as presented. Ms. Young seconded the motion. Motion carried unanimously.

4. Business

A. Welcome

Ms. Schumann welcomed the CDCIP Members and opened the meeting on October 29, 2018 at 5:33PM.

B. Application Review and Discussion

- 1) Odyssey House Inc, Utah – Vocational Training Program: Mr. Hase explained the application to the Board. Ms. Silberman would like clarity on the number of individuals served daily and annually. Mr. Hase stated that he asked the agency and he will follow up with the Board when he gets a response. Mr. Hase added that there is an increase in the number of individuals served due to operation Rio Grand.

- 2) Salt Lake Donated Dental Services – Community Dental Project: Mr. Hase addressed the application to the Board. Ms. Lockhart mentioned that this amount is significantly more than last year. Mr. Hase stated there was a question submitted about funding and number of individuals served. Salt Lake City Staff provided a response from the agency. Ms. Silberman expressed to the Board that this program is so important because medicare doesn't cover dental for adults. Mr. Mastracci asked about the need within the community. Ms. Silberman explained there was great need because no other programs provide full dental work.
- 3) Spy Hop Productions – Spy Hop's After School Programs: Mr. Hase described the application to the Board and explained that this application was for below minimum funding amount and was determined to be ineligible by HAND Staff. Ms. Silberman asked for a motion to determine the application ineligible and to notify the organization. Ms. Hagen moved to determine the application ineligible and to notify the organization. Mr. Mastracci seconded the motion. Motion carried unanimously.
- 4) The INN Between – Hospice and Medical Respite for Homeless: Mr. Hase summarized the application to the Board. Ms. Silberman asked if the new resource centers would or would not have medical beds. Mr. Hase explained that the Downtown Community Shelter has about 30 medical beds that are separated from the general population, but do not have medical equipment. Ms. Schumann stated that she is unaware if the new resource centers will have medical beds but even if they do, there is still a significant need in the community for more. Mr. Mastracci would like clarification the number of individuals served. Mr. Hase stated that they asked the agency and follow up with the Board when they get a response. Ms. Silberman noted that they did move to a larger facility. Ms. Hagen added that it's possible they have facility space but do not have staff to utilize the larger space.
- 5) The Road Home – CDBG Proposed Men's and Women's Shelter and Resource Center: Mr. Hase presented the application to the Board. There were questions from the Board about whether or not The Road Home will close this year or not. Ms. Schumann stated that staff hopes to inform the Board of the City's decision prior to funding night. Mr. Hase addressed the Board about a question submitted on Zoomgrants about funding for monitoring and about policies and procedures for deficiencies. The OLAG did identify some serious security issues at the Downtown Community Shelter. As a result, TRH has been working on addressing these issues including improving check-in procedures and allowing access to SLCPD. Many of the security issues are, in part, due to the size of the population residing at the Downtown shelter and the design of the facility. This HRC will be capped at 250 clients. Additionally the HRC's Design utilizes the principles of crime prevention through environmental design (CPTED). These changes along with the changes in policies should help mitigate the security issues for the new HRC's.
- 6) The Road Home – CDBG Proposed Men's Shelter and Resource Center: Mr. Hase explained the application to the Board. Ms. Silberman asked how residence is defined. Ms. Schumann stated that it may be defined by where the individual slept the previous night.

Mr. Mastracci asked what the time line is on the new resource centers. Ms. Schumann replied that if everything goes as planned they will be up and running by July 1, 2019.

- 7) The Road Home – CDBG The Road Home Salt Lake Community Shelter: Mr. Hase addressed the application to the Board. Ms. Schumann explained to the Board that they should take these applications at face value, because there are many political steps that have to happen for the new resource centers. Mr. Mastracci asked about contingency funding and what the process would be if the shelter does close. Ms. Schumann explained that decision makers will need to decide if the doors will be shut on June 30th or if they will continue operating.
- 8) The Road Home – CDBG The Road Home St. Vincent de Paul Overflow Shelter: Mr. Hase summarized the application to the Board. Mr. Mastracci asked why the grant funds 90% of the total budget and how has the applicant tried to change the diversity in the funds. Mr. Hase explained that the Road Home has submitted 2 requests both of which combined make up 100% of the budget for the emergency winter overflow shelter, when they built out year round family shelter they had to shift funds to support the facility and ongoing operations. He added that the City has supported the overflow shelter through general fund money in the past. Ms. Silberman asked when the process with the Mayor and the Council begin. Ms. Schumann stated that when the Board process is finished she begins that process in January and February.
- 9) Wasatch Homeless Health Care, Inc. dba Fourth Street Clinic – Medical Outreach Support Team: Mr. Hase described the application to the board. Mr. Mastracci asked why this organization was not funded in 18-19 and is the Federal Revenue listed in the budget from Medicaid. Mr. Hase explained that the application states that Medicaid billing provides an additional revenue source for the clinic. Mr. Hase provided the Board with the agency's response that the federal funding on budget depicts other staff time that is paid through HRSA grant while Medicaid is an additional revenue source for the clinic and we bill Medicaid outreach we are often not reimbursed due to Medicaid requirements and place of service. Ms. Silberman added that most of the individual's served are single adults without young children so they do not qualify for Medicaid. Ms. Schumann stated that they were not funded last year due to challenges is spending federal funding and adhering to federal funding regulations. Ms. Silberman asked why they are having trouble expending the funds. Ms. Schumann stated that this is a unique service that is greatly needed in the community and this is the only organization filling this role. She added that they have worked diligently to find the right funding source for this program.
- 10) YWCA Utah – Women in Jeopardy: Mr. Hase presented the application to the Board. Ms. Silberman wanted clarity on the number of individuals served. Mr. Hase noted that HAND has been working with agencies to improve accuracy on reporting. Ms. Silberman asked how many Salt Lake City residents would this program served and what is the percentage of the budget does this funding request represent. Mr. Hase added that there were other questions submitted about outcomes. He followed up that when responses are received from the agency we will follow up.

C. Other Business

There was no further business.

5. Adjournment

There being no further business. The meeting was adjourned at 6:57 PM.



CDCIP Board Chair (Vice-Chair)

This document along with the digital recording constitute the official minutes of the CDCIP Board meeting held October 29, 2018.