



Food Policy Council Application

Name: _____

Affiliation (if applicable): _____

Address: _____

Phone: (_____) _____ Cell: (_____) _____

Email: _____

Existing members please select one of the following initial term period: 1 year 2 years 3 years

Please answer the following application questions to be considered for the Food Policy Council (FPC). Send your application and resume to Shannon.Williams@slcgov.com.

1) What sector of the food system do you represent?

Production/Farming

Food Business

Food Access

Distribution

Food Recovery

Grocery

Processing

Health & Nutrition

Restaurant

Consumer

Government

Advocacy

Other _____

2) Why would you like to be a member of the FPC?

3) What background, knowledge, or expertise would you bring to the FPC?

4) If affiliated with an organization or business, what current programs or resources does your organization provide related to the FPC and its mission?

By signing below I acknowledge that I have read, and agree to the policies and procedures of the Salt Lake Food Policy Council outlined on the following page.

Signature_____ Date_____



Salt Lake City Food Policy Council

The Salt Lake City Food Policy Council (FPC) is a diverse and inclusive group of individuals and organizations interested in improving food policy in Salt Lake City. The FPC works to identify policy and program opportunities, which expand urban farming, improve access to more fresh and nutritious food for all Salt Lake residents. The FPC also works to identify opportunities preserve open space and to empower residents to live more sustainably.

Mission

To advance policies and programs that advance an accessible, ecologically sustainable, low carbon, and equitable food system that provides healthy and culturally appropriate food for the community.

Purpose

The purpose of the FPC is to:

1. Advise on Laws, Policies and Programs.

- Conduct qualitative and quantitative research studies that provide ongoing opportunities to solicit community input, and help inform the development of effective food system policy and programs.
- Support laws, policies and programs that create fair labor practices within the local food system.
- Build political will to support innovation and positive change to strengthen the food system.

2. Foster a Sustainable and Fair Food System.

- Identify ways to make the food system diverse, innovative, just, and resilient.
- Improve the economic viability of urban agriculture and foster sustainable business models for food system entrepreneurs.
- Advocate for supportive food system infrastructure including facilities for storage, processing and distribution.
- Promote resource conservation, energy efficiency and waste recovery across the food system.

3. Promote Food Security.

- Promote affordable access to fresh, nutritious, local and ecologically sustainable food for all of Salt Lake City's residents.

- Recognize and enhance the role of the food and agriculture system in conserving and regenerating Salt Lake City's natural resources and environment.

3. 4. Raise Awareness & Build Coalitions.

- Foster a culture that values nutritious food and healthy low carbon eating habits.
- Emphasize the economic, environmental, and social benefits of a resilient local food system.
- Promote the knowledge & skills to grow, process, and cook nutritious food.
- Build strong, inclusive networks between producers, distributors and eaters to promote efficiency, social fabric and economic viability throughout the food system.

Meetings

Structure: Meetings are closed, occur every other month, and are facilitated by the FPC's co-chairs. The FPC shall be an advisory body and shall make recommendations to the City of Salt Lake regarding food system matters.

Decision Making: Decision on proposed FPC actions may be made during meetings. A majority of FPC members shall constitute a quorum. A quorum shall be necessary to transact business at any regular meeting of FPC. Virtual attendance via online meeting platforms or conference lines counts as attendance.

Email Correspondence: If any action items arise outside of scheduled meetings, votes can be conducted via email.

Code of Conduct: All members shall comply with the Utah Officers and Employees Ethics Act, Sections 67-16-1, et seq., Utah Code Ann. (1953, as amended), the County Officers and Employees Disclosure Act, Sections 17-16a-1, et seq., and Salt Lake County Policy and Procedure No. 5650, and shall not endorse or promote any products or services.

Subcommittee Meetings

Subcommittee working groups are task oriented and meet bimonthly, at a minimum, to accomplish goals. These meetings are open to individuals and organizations interested in working on the subcommittee goals.

Membership

City Designee: The FPC is coordinated by a City staff member designated by the Sustainability Department. The designee is responsible for representing the interests of the City at FPC meetings, and also acts as a liaison between the FPC and Administration that can communicate food priorities.

Member Structure: The FPC is comprised of a chair, archivist, and up to 16 members. Members are representatives from all sectors of the food system including but not limited to production, processing, distribution, retail, consumption, access, nutrition, and waste. Seats are reserved for the following representatives; anti-hunger, production, processing, food business, distribution, health and nutrition, refugee resettlement, front line community member.

Member expectations: All new members agree to serve without compensation, and are required to sign the FPC's agreement and Code of Ethics, and agree to the expectations set forth in this document.

Term: All members must commit to serve for a three -year term. At the end of their initial term, members can reapply. Term start and end dates are staggered so that every year only 1/3 of FPC members are changing at any given time.

Attendance: All members are required to attend in person or call-in six meetings annually or send a designee if they are unable to attend. Failure to notify the chair and receive approval in advance any absence may result in an early termination of the member's term on the FPC.

Chair: The FPC is facilitated by the chair. The chair is elected annually and is responsible for creating agendas with city designee.

Archivist – The archivist is elected annually and is responsible for taking minutes and uploading minutes and documents to the FPC's DropBox.

Subcommittee Requirement: Each member should participate in at least one of the FPCs subcommittee working groups.

Nomination process: The FPC may open a call for nominations whenever a seat is vacated. A call for nominations must be open for one month. During that time frame, applicants may either be self-nominated or nominated by current members. Nominees must submit a letter of interest and their resume electronically to the FPC's chair, archivist, and the City's designee. Once the call for nominations is closed, the FPC will discuss nominees then conduct an anonymous ranked election via email. The City's designee creates and emails a voting form to each member. Members are required to rank the nominees and submit their form within one week from the time they received the form. The City's designee compiles all results and provides the FPC with the ranked nominees. The top nominees are invited to participate in the FPC by the FPC's co-chairs, and the City's designee.