



Parent Handbook Summer 2021

June 2021

Dear YouthCity Parents & Guardians,

Welcome to the 2021 YouthCity summer program! Congratulations to all for conquering the 2020-21 school year and we have never been more excited for sunshine, kickball, field trips and art projects. We are excited to resume our daily programming and look forward to working with you and your children this school year. In light of the Covid-19 health crisis and in response to the growing needs our community, we are excited to announce an expansion of YouthCity which will now provide full-day programming for Salt Lake City youth attending Kindergarten to sixth grade throughout the 2020-21 school year. Youth attending grades 7 to 12 may now enroll in our teen program. Please visit www.youthcity.com for additional registration information.

YouthCity staff are prepared to support youth as they engage in exciting hands on learning projects, classes, activities and field trips. Building upon our established program model, YouthCity has modified our traditional program structure to align with COVID-19 health and safety guidelines provided by the Utah Health Department. We appreciate the support of your family as we teach and enforce hand washing policies, social distancing and other safety protocols in our program.

Based on guidelines and licensing requirements provided by the Utah State Health Department our enrollment numbers have increased and we hope to return to our pre-pandemic site capacity this fall.. Below are details regarding our exciting plans for this summer and we are excited to be working with your children. YouthCity program. Please do not hesitate to contact us should you have any additional questions.

Sending my best!

Elizabeth Rich
Associate Director Youth & Family Division
Elizabeth.rich@slcgov.com

Program Logistics:

Program Fees

Program fees are determined based on family size and income. Please see registration packet for additional information. All outstanding program fees must be paid in full before a student can attend the summer program. As a health precaution, we encourage all families to pay program fees online. Checks or money orders will be accepted as needed. Community Programs Managers will be contacting families with information about any outstanding program fees.

Important Dates:

Tue	June 8	First day of 2021 Summer program
Mon	July 5	No YouthCity – Independence Day Holiday
Fri	July 23	No YouthCity Pioneer Day Holiday
Fri	Aug 6	Last day of 2021 Summer Program

Daily Schedule & Program Model

2021 Summer Program

As in years past, the YouthCity will provide a variety of age-appropriate skills based hands-on learning activities focused on Arts & Creativity, Sports & Recreation, Life Skills, STEM and outdoor exploration. Classes and activities are designed to stimulate learning and develop connections within the community. This summer we are excited to focus on helping kids Master the Art of Friendship as we continue to explore social and emotional concepts through our Power of One program. In addition, all programs will incorporate dedicated time for youth to practice reading and continue to develop strong literacy habits.,.

Field Trips

We are excited to announce that Field Trips will resume this summer and program staff have carefully planned and designed outings to help YouthCity kids make meaningful connections within the community. All health precautions will be implemented to help keep program participants, program staff and community members safe.

Health & Cleaning Guidelines:

In accordance with the health and safety guidelines provided by the Utah Health Department the following health precautions will be incorporated into the 2021 YouthCity Summer program. Youth who do not follow these guidelines will be dropped from the program.

Program staff will follow a rigorous cleaning schedule to disinfect building surfaces throughout the day. Each facility will be deep cleaned daily after program hours. Building doors will be locked during program hours.

Handwashing

This year we will be requiring consistent and frequent hand washing. All individuals will be washing hands upon entering the building, using the restroom, and before all meals and snacks. To engage students in these strict safety protocols we have developed an incentive system called “Bubble Bucks”. Every time students wash their hands after specified times designated by program staff and our daily schedule, they will receive a “Bubble Buck” which will be tallied and redeemed for daily, weekly and monthly prizes.

Cleaning and Disinfecting

All YouthCity sites are equipped with cleaning and sanitizing products to ensure high touch surfaces will be cleaned and sanitized after each use. We have instituted schedules for disinfecting and sanitizing our spaces that will be completed before program, during program, and after program. Youth will be invited to help keep our spaces clean and tidy. All YouthCity buildings will be deep cleaned and disinfected once the program ends each night

Sick Policy

If your child does not feel well they should remain at home and not attend the program. Should a child develop symptoms during the program, staff will safely isolate the child and provide basic first aid and care, contact parents and request that the child be picked-up from the program as soon as possible. Program Managers will work with parents to monitor the child's health and symptoms to determine when the child may return to YouthCity.

Masks

Based upon direction from city leadership Youth and Staff will be required to wear face masks while inside buildings while riding in city vans. Masks may be removed while program participants are outside. . Please send your student with a mask daily. YouthCity will provide masks as needed.

Social Distance

Staff and youth will be encouraged to maintain a six-foot social distance throughout the day and while participating in activities.

Scooters, Bikes, and Playground Access

Youth may ride bikes or scooters during YouthCity program hours. In addition, playground equipment will be allowed as long as community health conditions continue to improve.

Staff & YouthCity Staffing Model:

All YouthCity staff members receive a minimum of 20 hours of training per year. Training includes adolescent development, first aid, CPR, appropriate discipline practices, food handling, van training, defensive driving, child abuse prevention, and best practices in curriculum development. Staff create curriculum based on their background and experience. All staff have completed extensive background checks completed by the office of child care licensing.

Program Contact Information

YouthCity at Central City at Youth & Family Administrative Offices

Community Program Manager:

Nimo Samatar

nimo.samatar@slcgov.com

Address:

210 East 400 South SLC, 84111

Cell #: **801-381-6836**

YouthCity at Fairmont Park

Community Program Manager:

Colin Crebs

colin.crebs@slcgov.com

Address:

1040 East Sugarmon Drive SLC, UT 84106

Cell #: **801-320-0904**

Office: **801-573-6519**

YouthCity at Liberty Park

Community Program Manager:

Jess Ung

jess.ung@slcgov.com

Address:

1030 S 600 E SLC, UT 84105

Cell #: **801-558-8223**

Office: **801-533-0485**

YouthCity at Ottinger Hall

Community Program Manager:

Koty Lopez

ronnie.lopez@slcgov.com

Address:

233 N Canyon Rd SLC, UT 84111

Office #: **801-320-0939**

Cell #: **801-573-1349**

YouthCity at Sorenson Unity Center

Community Program Manager:

Erik O'Brien

erik.obrien@slcgov.com

Address:

1383 S 900 W SLC, UT 84104

Cell #: **801-879-9678**

Office #: **801-535-6532**

YouthCity at Sorenson Multi-Cultural Center

Associate Director:

Elizabeth Rich

Elizabeth.rich@slcgov.com

Address:

855 W California Ave. SLC UT 84104

Cell #: **385-282-9933**

YouthCity at Fair Park

TBD

Community Programs Manager
Angel Gomez
Angel.gomez@slcgov.com
Address:
TBD

Cell #: **385-495-8960**

Dropping-off and Picking-up Your Child

Below is the drop-off and pick-up procedure for the 2021 YouthCity Summer program based on the Utah State Health Department COVID-19 Emergency Child Care Guidelines.

Drop-off procedure:

1. Parents call our program cell phone upon arrival to the facility and a staff member will meet you curbside.
2. Program staff will maintain a six-foot distance from the car throughout this process.
3. Parents must remain in their car.
4. Child/children will step out of the car so program staff can take their temperature.
5. If the child's temperature is 99 degrees or lower the child is approved to enter the building, the staff will note the time and temperature on our attendance record, and parents are free to leave for the day.
6. If the child's temperature is higher than 99 degrees the child is not approved to enter the building or attend the program. At that time, the child should return to the car and parents should return home.

Pick-up procedure:

1. Parents call our program cell phone upon arrival to the facility and a staff member will meet you curbside.
2. Program staff will maintain a six-foot distance from the car throughout this process.
3. Parents must remain in their car.
4. Child/children will step out of the building so program staff can take their temperature.
5. Temperatures will be recorded on our attendance records and communicated to the parents.
6. Program staff will briefly share an update as to how the day went and share any high points or concerns with parents as needed.
7. Parents and children may exit and return home.

Food & Nutrition

YouthCity will provide breakfast, lunch and a healthy snack daily. Lunch menus will be made available during the first week of the program. Parents may also send a sack lunch for their child daily. Please make sure the food is ready to eat and does NOT require refrigerating or microwaving. We also ask that your students' food be labeled with their name. Students should bring a water bottle daily.

It is the responsibility of the parent/guardian to inform the program if their child has any food allergies. The program will provide appropriate snack options for those with special dietary needs. Please indicate on the registration form your child's allergy restrictions.

Emergency Contacts

Parents must provide the names of all persons authorized to pick up your child, a departure form is included in our registration materials. Please make sure to list all individuals who are authorized to pick up your child understand the pick-up protocols noted below. Unrecognized adults will be asked for identification.

Illness, Injury, Immunizations and Medication

Illness and Injury. Youth with any of, but not limited to, the following symptoms should not attend the Program:

- Fever
- Cough
- Shortness of breath
- Diarrhea
- Vomiting
- Severe cold and/or sore throat
- Body temperature higher than 99 degrees
- Children & adults presenting any of these symptoms must not enter the facility and contact their health provider to determine if they are related to COVID-19 or any other illness. If anyone associated with the facility, a student or staff are tested positive for COVID-19, our center will need to be shut down.

If your student shows signs of illness after arriving at the facility, we will separate him/her from the other youth. Your child will be supervised in a quiet area. If your student becomes ill during program time, the Program Manager will contact you and require you or an authorized person to pick your child up from the program immediately. If a parent cannot be reached, the youth's emergency contact numbers will be called.

Injuries

All YouthCity staff are trained in First Aid & CPR. In cases of injuries that appear to be minor in nature, first aid will be administered on the premises. In more serious cases, we will notify the parent as soon as possible. If necessary, we will call or contact other adults on the emergency contact list. The staff will act according to their best judgment for the welfare of the child. This may include but is not limited too: calling for an ambulance or performing CPR or other First Aid techniques.

Medication

Our program does not dispense any medication to a child.

Immunizations

Every child is required to have current immunizations.

Behavior Expectations

YouthCity expects your child to act respectfully and responsibly while at the program. We expect that children respect other students, staff and other adults, equipment and materials, and themselves. If students cannot follow these expectations, we will create consequences that are appropriate to diminishing the behavior.

When poor behavior escalates children will be given a verbal warning and staff will redirect their behavior towards more productive choices. If the negative behavior continues additional consequences are enforced. Consequences range from a short timeout, a full timeout from the activity or class, a loss of other program privileges or a meeting with the student's parent or guardian.

In situations where negative behavior continues over a longer period of time, the student may be suspended from the program or in serious cases, expelled. Suspensions range from one to 5 days. Prior to a suspension, the Program Manager, the student, and the parent will meet and reach an agreeable suspension plan. A meeting with the site manager is required before the student can return to the program.

In these serious cases, YouthCity reserves the right to suspend or expel a participant.

YouthCity programs maintain a ZERO tolerance for violence. In cases of violence, threats of violence, and bullying students may be suspended or expelled immediately. Parents will be contacted and asked to pick up their student as soon as possible. Social bullying, exclusion, or cyber-bullying over social media will be considered as serious as violent bullying and could be grounds for suspension or expulsion.

Toys, Belongings and Cell Phones

YouthCity will provide activities, food, supplies, and equipment for all participants. We accept no responsibility for toys or other belongings such as mp3 players, cell phones, or portable game players brought from home. Our program is structured in such a way that there isn't time or need for a child to distract themselves with a game system or music player from home. While we cannot forbid students from bringing cellphones to the programs, we have strict rules about how phones are used at our program, our policy is they are not to be used during class times, students will be given warning and then asked to take it to the office for the remainder of the day. Parents can reach their students through our program phone and students can contact parents using the program cell phone as needed.

If students do bring personal items to the program please make sure they are equipment or supplies that are easy to sanitize, we want to make sure to follow all safety protocols created by the program. No personal items may be left at the facility overnight and all students are required to take home all personal belongings at the end of the day or risk having them discard.

What should I bring from home?

- Sack lunch if desired...no microwave available
- Water Bottle
- Reading book
- School Schedule
- Online log-in information and digital credentials
- School/Work Home work as assigned by classroom teacher
- Computers will be available onsite for your student's use during YouthCity hours.

Abuse/Neglect

As child care professionals, we are mandated by law to report any suspected cases of child abuse or neglect. We will not hesitate to seek help for any child.