

# AFTERSCHOOL 2025-2026

## REGISTRATION FORM



YOUTHCITY  
TEENS



Choose one site: ☐ Central City ☐ Northwest ☐ Sorenson Unity Center

### PARTICIPANT

NAME: \_\_\_\_\_ AGE: \_\_\_\_\_ BIRTH DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ CELL #: \_\_\_\_\_  
mm dd yyyy

SCHOOL: \_\_\_\_\_ GRADE: \_\_\_\_\_ GENDER: ☐ FEMALE ☐ MALE ☐ OTHER

I qualify for free or reduced school lunch: ☐ Y ☐ N

PARENT NAME: \_\_\_\_\_ BEST#: \_\_\_\_\_ - - - - TEXT#: \_\_\_\_\_ - - - -

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

PRIMARY EMAIL: \_\_\_\_\_ ALTERNATE EMAIL: \_\_\_\_\_

How did you hear about YouthCity? \_\_\_\_\_

### RACE:

- |  |   |
|--|---|
| <input type="checkbox"/> ASIAN           | <input type="checkbox"/> PACIFIC ISLANDER |
| <input type="checkbox"/> BLACK/AFRICAN   | <input type="checkbox"/> NATIVE AMERICAN  |
| <input type="checkbox"/> CAUCASIAN/WHITE | <input type="checkbox"/> OTHER            |

### ETHNICITY:

- |   |
|---|
| <input type="checkbox"/> HISPANIC OR LATINO         |
| <input type="checkbox"/> NON-HISPANIC OR NON-LATINO |

### Parent or Legal Guardian must read and sign below for child to participate in YouthCity

**Release & Indemnification:** I hereby recognize and acknowledge that my child's participation in activities may involve bodily injury and/or emotional injury to myself and/or child. In consideration of my child being permitted to participate in such events, I for myself, my child, my heirs, my executors and administrators, hereby voluntarily and knowingly release negligence based on any injury except that caused solely by the willful misconduct of YouthCity staff, that may result from my child's participation.

**Emergency Treatment:** I hereby authorize Salt Lake City program staff to act on my behalf in accordance with their best judgment in case of an emergency involving my child, and agree to assume full responsibility for all expenses, medical or otherwise, that may arise there from. I understand that I or my insurance company will be billed for such emergency treatment.

**Transportation Permission:** I hereby give my permission for YouthCity personnel to transport my child. I hereby agree and voluntarily assume all risk, which may be associated with or result from my child's or ward's transportation to or from the YouthCity Program. I further agree to release the Salt Lake City School District, YouthCity, Salt Lake City Corporation and Salt Lake County, its agencies, departments, officers, employees' agents and all sponsors and/or officials and staff of any said entity or person, their representatives, agents' affiliates, directors, servants, volunteers and employees from any and all liability, claims, demands, actions and causes of actions whatsoever for any loss, claim, damage, injury, illness, attorney's fees, or harm of any kind or nature to me or my child or ward arising out of any and all activity associated with the aforementioned activities. I have carefully read and understand the contents of this form concerning the transportation of my child or ward.

**Photo Permission:** I give permission for photographs and videotape recordings of my child's participation in activities with Salt Lake City to be used in promotional materials for this and other partner programs. I understand that these photos and/or videos may be used in brochures, edited video programs, online and other promotional items for informing interested parties about Salt Lake City activities.

**Equal Opportunity:** Salt Lake Corporation YouthCity provides equal opportunity to participants regardless of race, creed, gender or ability to pay, and will upon request, provide reasonable accommodations to individuals with disabilities.

**Nondiscrimination Statement:** In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). This institution is an equal opportunity provider.

**Parent or Guardian of Participant Disclosure:** Funding stipulations require this program to participate in ongoing evaluations. The evaluation requires us to share participant level data with Department of Workforce Service evaluators. The student level data is personally identifiable and includes information such as your child's name and information about program participation. The evaluator uses these data only for the purposes of fulfilling its duties and will not share these data with any other third parties without your written consent. By signing this document, I acknowledge that I have read its contents and disclosure, and that I agree to its terms.

By signing this document, I acknowledge that I have read its contents and disclosure, and that I agree to its terms.

PARENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_  
mm dd yyyy

# YOUTHCITY PROGRAM RULES AND BEHAVIOR MANAGEMENT PLAN

We believe participants have the most fun when they respect themselves, respect others and respect the YouthCity spaces. In order to facilitate a safe and enriching learning environment we have three simple rules:

## 1. RESPECT YOURSELF

- Participate in YouthCity classes and programs
- Use good manners and be polite
- Speak and act appropriately at all times. This means no profanity (cursing) written or spoken
- Come prepared for activities and classes so you can fully participate
- Talk to an adult immediately if you feel bullied

## 2. RESPECT OTHERS

- Follow directions the FIRST time they are given—the staff are there to help you be safe and have fun
- Keep your hands, feet, and all objects to yourself. YouthCity has ZERO tolerance for violence.
- Stay in the YouthCity section of the building at all times
- Stick together – remain within the sight of a YouthCity staff member at all times
- Follow the golden rule—treat others how you want to be treated
- Say “I’m sorry” when needed
- Offer to help others
- Refrain from bringing money and purchasing items from food vendors and vending machines
- Talk to an adult immediately if you see bullying

## 3. RESPECT THE SPACE

- Take care of all YouthCity property, supplies, and computers
- Put things away as you go make sure each space is cleaner than you found it
- Walk quietly when inside buildings
- Be respectful when riding in a

### YouthCity van or bus:

- Seat belts must be worn at all times
- Keep your hands to yourself
- Keep your voice down
- Remain in your seat
- Only enjoy food or drink when given permission by YouthCity staff
- Leave toys/games/electronics at home as they can distract from our programs and classes

ALERT	WARNING	COOL DOWN	CONSEQUENCES
<p>YouthCity staff will ALERT the child when a reaction, behavior or choice is inappropriate for the setting. An ALERT is provided to inform the youth that what they are doing is not okay and staff will provide instruction and/or re-direction so the youth may make a different choice going forward.</p> <p>Staff use ALERTS to help inform and teach respectful and appropriate behavior for YouthCity. Staff help youth think through their choices and take personal responsibility for their choices.</p>	<p>YouthCity staff will provide a WARNING when an inappropriate reaction or behavior and/or poor choice continues. A WARNING is provided as a firm re-direction and reminder of what is expected at YouthCity.</p> <p>Staff use WARNINGS to teach youth what behavior is expected at YouthCity and reinforce self-regulation strategies. Staff help youth think through their choices and take personal responsibilities for their choices.</p>	<p>YouthCity staff will implement a COOL DOWN when a youth has disrespected the space, other participants, or themselves. COOL DOWNS are used if negative behaviors or responses continue to escalate. Once a youth receives a COOL DOWN they are temporarily removed from the activity and invited to calm down, gain control and re-think their choices.</p> <p>Staff will implement a COOL DOWN to teach youth that creating space and interrupting negative behavior patterns is key to developing self-regulation. After the youth has gained control and can take responsibility of their behavior and choices they may return to the activity or group. Staff will help youth think through their actions and take personal responsibilities for their choices.</p>	<p>YouthCity Program Leadership will issue a CONSEQUENCE due to continuous and / or escalating negative behavior. A CONSEQUENCE may include the temporary removal from the activity, alternative activities, suspension, or expulsion from the program. Program Leadership will contact parents as needed.</p> <p>Staff use CONSEQUENCES to help youth take responsibility for their choices, responses, and behaviors.</p>

YOUTHCITY PROGRAM RULES AND BEHAVIOR MANAGEMENT PLAN CONTINUED

PHYSICAL VIOLENCE / ZERO TOLERANCE:

It is our responsibility to keep all children and staff safe. To help ensure safety, any child engaging in an aggressive physical altercation will be suspended.

SUSPENSION and EXPULSION:

If negative behavior persists, the participant could be suspended and/or dropped from the program. Before a suspended child is eligible to return to YouthCity, the program participant, parent/guardian and Community Program Manager must attend a meeting to discuss future behavior expectations & the possible return to full participation in YouthCity Programs.

YOUTHCITY AFTERSCHOOL & SUMMER PROGRAM GRIEVANCE POLICY

Should a program participant, parent, or guardian have a concern with YouthCity Afterschool and Summer program or staff, the following grievance procedure should be used.

If comfortable, please discuss the concern with a Senior Community Programs Manager first.

If you are unable to discuss the concern with your Senior Community Programs Manager, or are unable to come to a resolution, please express your concern verbally or in writing to a Youth and Family Division Associate Director. An Associate Director will contact you to discuss the concerns with you and with the staff member involved to determine a resolution.

If your concern is not resolved to your satisfaction, or if you have a concern about the program Associate Director, you may express your concern verbally or in writing to Salt Lake City’s Youth and Family Division Director. The Division Director will discuss the concern with you and with the staff involved to determine a resolution.

If your concern is not resolved to your satisfaction, or if you have a concern about the Division Director, you may put your concerns in writing to the Deputy Director of Salt Lake City’s Community and Neighborhood Department. Deputy Director will make a final decision about how the matter will be resolved and mail a response to the participant.

PARTICIPANT HAS ALLERGIES: ☐ Y ☐ N PLEASE LIST: \_\_\_\_\_

PARTICIPANT HAS SPECIAL NEEDS: ☐ Y ☐ N PLEASE LIST: \_\_\_\_\_

SWIMMING INFO: ☐ My child can swim ☐ My child does not know how to swim

IN CASE OF EMERGENCY: PLEASE LIST AT LEAST TWO PEOPLE TO CONTACT

NAME: \_\_\_\_\_ PHONE#: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE#: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE#: \_\_\_\_\_

In case of injury sustained to my child, I give permission to have my child treated at any legitimate medical facility by qualified medical personnel.  
By signing this document, I acknowledge that I have read its contents and disclosure, and that I agree to its terms.

PARTICIPANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_  
mm dd yyyy

PARENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_  
mm dd yyyy



## **Anti-Bullying Policy Agreement**

### **Purpose**

Salt Lake City's Division of Youth and Family is dedicated to ensuring the dignity and safety of all youth being served in Salt Lake City. This policy prohibits bullying, harassment, and intimidation in all youth-serving city services, activities, programs, and facilities within Salt Lake City's Division of Youth and Family.

### **Definitions**

"Bullying" shall be defined as any severe, pervasive, or persistent act or conduct whether physical, electronic, or verbal that:

1. May be based on a youth's actual or perceived race, color, ethnicity, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, intellectual ability, familial status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, or any other distinguishing characteristic, or on a youth's association with a person or group with any of the actual or perceived foregoing characteristics; and
2. Can reasonably be predicted to:
  1. Place the youth in reasonable fear of physical harm to their person or property;
  2. Cause a substantial detrimental effect on the youth's physical or mental health;
  3. Substantially interfere with the youth's academic performance or attendance; or
  4. Substantially interfere with the youth's ability to participate in or benefit from the services, activities, programs, facilities, or privileges provided by the Division of Youth and Family.

### **Prohibition against Bullying**

1. Acts of bullying, including cyberbullying, whether by youth, volunteers, or staff, are prohibited in all youth-serving city services, activities, programs, and facilities.
2. Retaliation against a youth, volunteer, or staff member who reports bullying, provides information about an act of bullying, or witnesses an act of bullying is also prohibited.
3. All Salt Lake City's Division of Youth and Family services, activities, programs, and facilities for youth shall establish a clear policy for reporting, addressing, and preventing bullying as defined above. This policy shall include a requirement for annual training for all staff on said policy and on best bullying prevention practices.