YouthCity

Elementary K-6

Salt Lake City's out-of-school-time programming

MISSION

YouthCity fosters positive youth development in Salt Lake City by providing out of school opportunities for social, emotional, skills, character and citizenship development in an inclusive environment.

CLASSES

Classes are based on student interest & change each session.
Some examples include:
Skateboarding
Film Making
Video Game Design
Cooking
Music
Computer Exploration
Podcasting
Outdoor Adventures
Visual Arts
Book Making
STEM
City Exploration
Healthy Habits
Creative Writing

PROGRAM COST

$15 - $294 per session*
Fee waivers & refugee scholarships available.
*depending on income & family size.

LOCATIONS

CENTRAL CITY
615 S 300 E
ERICA ANDINO
801-381-6836

FAIRMONT PARK
1040 E 2250 S
LAUREN UNDERWOOD
801-573-6519 | 801-466-0904

LIBERTY PARK
1031 S 600 E
JESS UNG
801-558-8223 | 801-533-0485

OTTINGER HALL
233 N CANYON RD
CONNIE PAREDES-POZAS
801-573-1349 | 801-320-0939

SORENSON UNITY CENTER
3RD - 6TH GRADE
1383 S 900 W
LOLA PAREDES
801-879-9678 | 801-535-6532

SORENSON MULTI-CULTURAL CENTER
K - 2ND GRADE
855 W CALIFORNIA AVE
FERNANDO PUGA
385-282-9933

FAIRPARK at LIED CLUB
464 S CONCORD ST
MICHAEL VARGAS
385-495-8960

After-school programs for youth K - 6th grade | For more information visit: slc.gov/youthcity/
Monday - Thursday 2:00 pm - 6:00 pm, Friday 12:00 pm - 6:00 pm

AFTER-SCHOOL 2025-2026

REGISTRATION FORM

YouthCity
Elementary K-6

PARTICIPANT NAME:_____ BIRTH DATE: ___/___/_____ (mm dd yyyy) AGE:_____ GENDER:____

ADDRESS:_____ PARENT NAME:_____

CITY:_____ ZIP:_____ BEST#:____-____-____ TEXT#:____-____-____

PRIMARY EMAIL:_____ ALTERNATE EMAIL:_____

SCHOOL:_____ GRADE:_____ STUDENT ID/LUNCH#:_____

RACE:

- ☐ ASIAN
- ☐ BLACK/AFRICAN
- ☐ CAUCASIAN/WHITE
- ☐ PACIFIC ISLANDER
- ☐ NATIVE AMERICAN
- ☐ OTHER

ETHNICITY:

- ☐ HISPANIC OR LATINO
- ☐ NON-HISPANIC OR NON-LATINO

Parent or Legal Guardian must read and sign below for child to participate in YouthCity

Release & Indemnification: I hereby recognize and acknowledge that my child's participation in activities may involve bodily injury and/or emotional injury to myself and/or my child. In consideration of my child being permitted to participate in such events, I for myself, my child, my heirs, my executors and administrators, hereby voluntarily and knowingly release negligence based on any injury except that caused solely by the willful misconduct of YouthCity staff, that may result from my child's participation.
Refunds: YouthCity may withhold 25% of the refund (program registration fee) for administrative costs. All refunds may be requested in person, accompanied with a written refund request. No refunds shall be given after the first day of the program.

Collections: I agree to pay Salt Lake City Attorney's Office for collection. I understand that any account delinquent 30 days or more will be turned over to the Salt Lake City Attorney's Office for collection.

Emergency Treatment: I hereby authorize Salt Lake City program staff to act on my behalf in accordance with their best judgment in case of an emergency involving my child, and agree to assume full responsibility for all expenses, medical or otherwise, that may arise there from. I understand that I or my insurance company will be billed for such emergency treatment.

Transportation Permission: I hereby give my permission for YouthCity personnel to transport my child or ward for field trips.
I hereby agree and voluntarily assume all risk, which may be associated with or result from my child's or ward's transportation to the YouthCity Program. I further agree to release the Salt Lake City School District, YouthCity, Salt Lake City Corporation and Salt Lake County, its agencies, departments, officers, employees' agents and all sponsors and/or officials and staff of any said entity or person, their representatives, agents' affiliates, directors, servants, volunteers and employees from any and all liability, claims, demands, actions and causes of actions whatsoever for any loss, claim, damage, injury, illness, attorney's fees, or harm of any kind or nature to me or my child or ward arising out of any and all activity associated with the aforementioned activities. I have carefully read and understand the contents of this form concerning the transportation of my child or ward.

Photo Permission: I give permission for photographs and videotape recordings of my son/daughter's participation in activities with Salt Lake City to be used in promotional materials for this and other partner programs. I understand that these photos and/or videos may be used in brochures, edited video programs, online and other promotional items for informing interested parties about Salt Lake City activities.

Equal Opportunity: Salt Lake Corporation YouthCity provides equal opportunity to participants regardless of race, creed, gender or ability to pay, and will upon request, provide reasonable accommodations to individuals with disabilities.

Nondiscrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider.

By signing this document, I acknowledge that I have read its contents and disclosure, and that I agree to its terms.

PARENT SIGNATURE: _____ DATE: ____/____/_____ (mm dd yyyy)

LOCATION (check one): ☐ Central City ☐ Fairmont Park ☐ Ottinger Hall ☐ Fairpark at Lied
☐ Liberty Park ☐ Sorenson Multi-Cultural Center K-2nd ☐ Sorenson Unity Center 3rd-6th

COST: Fees range from $15.00 to $294.00 per student, per month for Salt Lake City residents, based on family size and income. Fees can be paid online with a credit card or debit card or in person with a check or money order. Please complete the form below to determine your fee.

Family Size: ☐ Family Total Gross Annual Income (before deductions): ☐

☐ **A** - Our family's total annual income is ***more*** than what is listed below.
We qualify for a fee of: **$294.00** ***August Fee: $147.00**

Family Size	2	3	4	5	6	7	8
Income	$98,160.00	$110,430.00	$122,700.00	$132,539.15	$142,378.30	$152,217.45	$162,056.60

☐ **B** - Our family's total annual income is ***less*** than or equal to what is listed below.
We qualify for a fee of: **$221.00** ***August Fee: $110.50**

Family Size	2	3	4	5	6	7	8
Income	$98,160.00	$110,430.00	$122,700.00	$132,539.15	$142,378.30	$152,217.45	$162,056.60

☐ **C** - Our family's total annual income is ***less*** than or equal to what is listed below.
We qualify for a fee of: **$184.00** ***August Fee: $92.00**

Family Size	2	3	4	5	6	7	8
Income	$78,528.00	$88,344.00	$98,160.00	$106,031.32	$113,902.64	$121,773.96	$129,645.28

☐ **D** - Our family's total annual income is ***less*** than or equal to what is listed below.
We qualify for a fee of: **$110.00** ***August Fee: $55.00**

Family Size	2	3	4	5	6	7	8
Income	$58,896.00	$66,258.00	$73,620.00	$79,523.49	$85,426.98	$91,330.47	$97,233.96

☐ **E** - Our family's total annual income is ***less*** than or equal to what is listed below.
We qualify for a fee of: **$52.00** ***August Fee: $26.00**

Family Size	2	3	4	5	6	7	8
Income	$41,227.20	$46,380.60	$51,534.00	$55,666.44	$59,798.89	$63,931.33	$68,063.77

☐ **F** - Our family's total income is ***less*** than $10,000 (any family size)
We qualify for a fee of **$15.00** ***August Fee: $7.50**

☐ **G** - My child qualifies for free lunch status and I am therefore requesting a fee waiver. Please contact a Senior Community Programs Manager for a fee waiver form.

☐ I will make future payments online ☐ I will make future payments by check or money order

I certify (promise) that all information on this application is true and that all income is reported. I understand that city officials may verify (check) the information. I understand that if I purposely give false information, I may be prosecuted.

CHILD NAME:_____ PARENT NAME: _____

PARENT SIGNATURE: _____ DATE: ___/___/_____
mm dd yyyy

FOR OFFICE USE ONLY
Verified:

DEPARTURE AND EMERGENCY CONTACT INFORMATION AFTER-SCHOOL 2025 - 2026

#1 PARENT/GUARDIAN: _____ RELATIONSHIP: _____ BEST#: __ - __ - ____

EMAIL: _____ SEND PROGRAM UPDATES: ☐ Y ☐ N VIA: ☐ EMAIL ☐ TEXT

#2 PARENT/GUARDIAN: _____ RELATIONSHIP: _____ BEST#: __ - __ - ____

EMAIL: _____ SEND PROGRAM UPDATES: ☐ Y ☐ N VIA: ☐ EMAIL ☐ TEXT

ALT PARENT/GUARDIAN: _____ RELATIONSHIP: _____ BEST#: __ - __ - ____

EMAIL: _____ SEND PROGRAM UPDATES: ☐ Y ☐ N VIA: ☐ EMAIL ☐ TEXT

DEPARTURE OPTIONS: PLEASE CHECK ALL THAT APPLY

- ☐ Parent/Guardian will pick up participant by 6:00 pm
- ☐ Participant can sign themselves out and walk home
- ☐ Participant can sign themselves out and walk home with an older brother or sister

  SIBLING NAME: _____ PHONE#: _____

  SIBLING NAME: _____ PHONE#: _____
- ☐ Other adult(s) can pick up participant

  NAME: _____ PHONE#: _____

  NAME: _____ PHONE#: _____

PARTICIPANT HAS ALLERGIES: ☐ **Y** ☐ **N** PLEASE LIST: _____

PARTICIPANT HAS SPECIAL NEEDS: ☐ **Y** ☐ **N** PLEASE LIST: _____

SWIMMING INFO: ☐ My child can swim ☐ My child does not know how to swim

FAMILY ENGAGEMENT:

YouthCity will hold four Family Engagement events over the course of the school year. Parent/guardians are required to attend at least two of these events. **I will commit to attending at least two events:** ☐ **Y** ☐ **N**

IN CASE OF EMERGENCY: PLEASE LIST AT LEAST TWO PEOPLE TO CONTACT

NAME: _____ PHONE#: _____

NAME: _____ PHONE#: _____

In case of injury sustained to my child, I give permission to have my child treated at any legitimate medical facility by qualified medical personnel.

PARENT SIGNATURE: _____ DATE: ____/____/____
mm dd yyyy

YOUTHCITY AFTER-SCHOOL AND SUMMER PROGRAM GRIEVANCE POLICY

Should a program participant, parent, or guardian have a concern with YouthCity After-school and Summer program or staff, the following grievance procedure should be used.

If comfortable, please discuss the concern with a Senior Community Programs Manager first.

If you are unable to discuss the concern with your Senior Community Programs Manager, or are unable to come to a resolution, please express your concern verbally or in writing to a Youth and Family Division Associate Director. An Associate Director will contact you to discuss the concerns with you and with the staff member involved to determine a resolution.

If your concern is not resolved to your satisfaction, or if you have a concern about the program Associate Director, you may express your concern verbally or in writing to Salt Lake City's Youth and Family Division Director. The Division Director will discuss the concern with you and with the staff involved to determine a resolution.

If your concern is not resolved to your satisfaction, or if you have a concern about the Division Director, you may put your concerns in writing to the Deputy Director of Salt Lake City's Community and Neighborhood Department. Deputy Director will make a final decision about how the matter will be resolved and mail a response to the participant.

YOUTHCITY PROGRAM RULES AND BEHAVIOR MANAGEMENT PLAN

We believe participants have the most fun when they respect themselves, respect others and respect the YouthCity spaces. In order to facilitate a safe and enriching learning environment we have three simple rules:

1. RESPECT YOURSELF

- Participate in YouthCity classes and programs
- Use good manners and be polite
- Speak and act appropriately at all times. This means no profanity (cursing) written or spoken
- Come prepared for activities and classes so you can fully participate
- Talk to an adult immediately if you feel bullied

2. RESPECT OTHERS

- Follow directions the FIRST time they are given – the staff are there to help you be safe and have fun
- Keep your hands, feet, and all objects to yourself - YouthCity has ZERO tolerance for violence.
- Stay in the YouthCity section of the building at all times
- Stick together – remain within the sight of a YouthCity staff member at all times
- Follow the golden rule – treat others how you want to be treated
- Say "I'm sorry" when needed
- Offer to help others
- Refrain from bringing money and purchasing items from food vendors and vending machines
- Talk to an adult immediately if you see bullying

3. RESPECT THE SPACE

- Take care of all YouthCity property, supplies, and computers
- Put things away as you go make sure each space is cleaner than you found it
- Walk quietly when inside buildings
- Be respectful when riding in a

YouthCity van or bus:

  - Seat belts must be worn at all times
  - Keep your hands to yourself
  - Keep your voice down
  - Remain in your seat
  - Only enjoy food or drink when given permission by YouthCity staff

- Leave toys/games/electronics at home as they can distract from our programs and classes

YOUTHCITY PROGRAM RULES AND BEHAVIOR MANAGEMENT PLAN CONTINUED

ALERT	WARNING	COOL DOWN	CONSEQUENCES
YouthCity staff will ALERT the participant when a reaction, behavior or choice is inappropriate for the setting. An ALERT is provided to inform the participant that what they are doing is not okay and staff will provide instruction and/or re-direction so the participant may make a different choice going forward. Staff use ALERTS to help inform and teach respectful and appropriate behavior for YouthCity. Staff help participant think through their choices and take personal responsibility for their choices.	YouthCity staff will provide a WARNING when an inappropriate reaction or behavior and/or poor choice continues. A WARNING is provided as a firm re-direction and reminder of what is expected at YouthCity. Staff use WARNINGS to teach youth what behavior is expected at YouthCity and reinforce self-regulation strategies. Staff help participant think through their choices and take personal responsibilities for their choices.	YouthCity staff will implement a COOL DOWN when a participant has disrespected the space, other participants, or themselves. COOL DOWNs are used if negative behaviors or responses continue to escalate. Once a participant receives a COOL DOWN they are temporarily removed from the activity and invited to calm down, gain control and re-think their choices. Staff will implement a COOL DOWN to teach participant that creating space and interrupting negative behavior patterns is key to developing self-regulation. After the participant has gained control and can take responsibility of their behavior and choices they may return to the activity or group. Staff will help participant think through their actions and take personal responsibilities for their choices.	YouthCity Program Leadership will issue a CONSEQUENCE due to continuous and / or escalating negative behavior. A CONSEQUENCE may include the temporary removal from the activity, alternative activities, suspension, or expulsion from the program. Program Leadership will contact parents as needed. Staff use CONSEQUENCES to help participant take responsibility for their choices, responses, and behaviors.

PHYSICAL VIOLENCE / ZERO TOLERANCE:

It is our responsibility to keep all participant and staff safe. To help ensure safety, any participant engaging in an aggressive physical altercation will be suspended.

SUSPENSION and EXPULSION:

If negative behavior persists, the participant could be suspended and/or dropped from the program. Before a suspended participant is eligible to return to YouthCity, the program participant, parent/guardian and Community Program Manager must attend a meeting to discuss future behavior expectations and the possible return to full participation in YouthCity Programs.

PARTICIPANT SIGNATURE: _____ DATE: ___/___/_____
mm dd yyyy

PARENT SIGNATURE: _____ DATE: ___/___/_____
mm dd yyyy

YouthCity

DEPARTMENT OF WORKFORCE SERVICES

YouthCity 2025-2026 Department of Workforce Services Office of Child Care Student Survey Permission Form

Anonymous surveys administered through YouthCity by the Department of Workforce Services, Office of Childcare (DWS, OCC) support our programs by providing feedback data that YouthCity will use in the design and implementation of our curriculum. DWS, OCC uses this data to design their grant programs to ensure that the funding programs receive from the state is designed to support the students and families that are taking part of this program.

Participant Name: _____

***Parent/Guardian Name*:** _____

*Check **YES** or **NO***

☐ **YES** I give permission for my child/youth to participate/complete the anonymous DWS, OCC's Student Survey

☐ **NO** I do not give permission for my child/youth to participate/complete the anonymous DWS, OCC's Student Survey

Parent Signature: _____ ***Date:*** _____

DIVISION *of*
YOUTH & FAMILY

Anti-Bullying Policy Agreement

Purpose

Salt Lake City's Division of Youth and Family is dedicated to ensuring the dignity and safety of all youth being served in Salt Lake City. This policy prohibits bullying, harassment, and intimidation in all youth-serving city services, activities, programs, and facilities within Salt Lake City's Division of Youth and Family.

Definitions

"Bullying" shall be defined as any severe, pervasive, or persistent act or conduct whether physical, electronic, or verbal that:

1. May be based on a youth's actual or perceived race, color, ethnicity, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, intellectual ability, familial status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, or any other distinguishing characteristic, or on a youth's association with a person or group with any of the actual or perceived foregoing characteristics; and

2. Can reasonably be predicted to:
    1. Place the youth in reasonable fear of physical harm to their person or property;
    2. Cause a substantial detrimental effect on the youth's physical or mental health;
    3. Substantially interfere with the youth's academic performance or attendance; or
    4. Substantially interfere with the youth's ability to participate in or benefit from the services, activities, programs, facilities, or privileges provided by the Division of Youth and Family.

Prohibition against Bullying

1. Acts of bullying, including cyberbullying, whether by youth, volunteers, or staff, are prohibited in all youth-serving city services, activities, programs, and facilities.
2. Retaliation against a youth, volunteer, or staff member who reports bullying, provides information about an act of bullying, or witnesses an act of bullying is also prohibited.
3. All Salt Lake City's Division of Youth and Family services, activities, programs, and facilities for youth shall establish a clear policy for reporting, addressing, and preventing bullying as defined above. This policy shall include a requirement for annual training for all staff on said policy and on best bullying prevention practices.